



Arbutus Ceramic Artist in Residence Project Agreement

The Arbutus Artist in Residency (AIR) program is an unpaid volunteer exchange that offers a professional development avenue to emerging artists while providing routine maintenance for the Arbutus studios. A residency at the Arbutus Folk School is an opportunity to grow as a ceramic artist, to engage in our thriving community, and to provide a platform to launch your career.

Applicants are chosen for their ability and willingness to contribute to the growing community within the studio, the quality of their work and a perceived potential for growth.

Here is what you (the AIR) can expect from us (Arbutus staff):

- Personal 300 sf studio loft above our ceramic studio with natural light
- 24-hour access to the ceramic studio with a variety of equipment including potter's wheels, a slab roller, glaze area, an electric kiln and a variety of tools
- Immersion in our growing community, including peer artists, students, and guest artists
- 2 firings per month (scheduled around class firings)
- Teaching opportunities with competitive pay
- Use of studio glazes. AIR may use existing material to experiment with up to 5 pints of test glaze.
- Promoting the artist in Arbutus media and website.

Here is what we expect from you:

- Use the space as much as you can!
- 6 month minimum commitment
- Interest in contributing to studio culture by engaging with peer artists, instructors, students and guests.
- 8 Scheduled Hours a Week in coordination with Studio Lead. Duties may include:
 - Manage clay waste: Includes bucket system, hazardous waste management and clay traps.
 - Manage rinse buckets and sink bucket. These should be switched out and clay waste should be disposed of weekly. Clay waste should be bagged before going in the dumpster. Keep empty clay bags for this purpose.
 - Empty clay trap on a weekly basis
 - Inventory and Mix glazes and inventory dry materials & Underglazes as needed
 - Keep studio clean and organized.
 - Clean kiln shelves



ARBUTUS FOLK SCHOOL

A SCHOOL FOR NORTHWEST CRAFTS

- Studio projects (coordinate with studio aide, Nicole Gugliotti, & AFS instructor) as needed: Glaze board, glaze binder, label glaze buckets, make new labels for dry materials, organize glaze materials etc.
- Clean bathroom weekly:
 - Weekly: clean sinks, toilets, mirror, change towel, stock toilet paper, hand-soap, empty garbage can.
- Clean kitchen:
 - Put away dishes, wipe counters, clean sink, straighten table, tidy bulletin board, wipe out microwave etc.
- Provide volunteer support for up to 2 projects per month, which may include community outreach (possibly including youth), fundraising events, ArtsWalk, and Arbutus Auction.
- Occasionally speak to the media. Promote Arbutus to the outside community, at events and on social media. Facebook and Instagram promotion using #arbutusAIR.
- Participate in occasional studio meetings or assist in classes.
- By the last day of the residency, remove all work and leave the AIR studio clean and welcoming for the next artist.
- Artist will coordinate their own kiln firings through the Studio Lead. Class firings take priority.
- Artist may occasionally be asked to support the Studio Aid and instructors with loading/unloading the kiln or preparing for classes.

Do's and Don'ts:

- The AIR will have 24-hour access to the studio except during conflicting activities
- The AIR will limit guests to only professional acquaintances. The space is not intended for social gatherings.
- The upper loft area is off limits, although light storage along the ledge is ok
- The artist will not use AFS tools or equipment outside of the ceramic studio.