



Arbutus Woodworking Artist in Residence Project Agreement

The Arbutus Artist in Residency (AIR) program is an unpaid volunteer exchange that offers a professional development avenue to emerging artists while providing routine maintenance for the Arbutus studios. A residency at the Arbutus Folk School is an opportunity to grow as a woodworking artist, to engage in our thriving community, and to provide a platform to launch your career.

Applicants are chosen for their ability and willingness to contribute to the growing community within the studio, the quality of their work and a perceived potential for growth.

The current residency will begin on Feb 1st 2019 and run through Nov 1st 2019. The date may be extended upon mutual agreement.

Here is what you (the AIR) can expect from us (Arbutus staff):

- 24-hour access to the woodworking studio
- Immersion in our growing community, including peer artists, students, and guest artists
- Teaching opportunities with competitive pay
- Promoting the artist in Arbutus media and website.
- Will be a featured artist during Olympia's Spring (April) or Fall (Oct) ArtsWalk

Here is what we expect from you:

- Use the space as much as you can!
- 6 month commitment
- Interest in contributing to the culture by engaging with peer artists, instructors, students and guests.
- 8 Scheduled Hours a Week in coordination with Executive Director. Duties may include:
 - Keep woodshop clean and organized.
 - Clean bathroom weekly:
 - Weekly: clean sinks, toilets, mirror, change towel, stock toilet paper, hand-soap, empty garbage can.
 - Clean kitchen:
 - Put away dishes, wipe counters, clean sink, straighten table, tidy bulletin board, wipe out microwave etc.
- Provide volunteer support for up to 2 projects per month, which may include community outreach (possibly including youth), fundraising events, ArtsWalk, and Arbutus Auction.
- Occasionally speak to the media. Promote Arbutus to the outside community, at events and on social media. Facebook and Instagram promotion using #arbutusAIR.



ARBUTUS FOLK SCHOOL

A SCHOOL FOR NORTHWEST CRAFTS

- Participate in occasional studio meetings or assist in classes.
- By the last day of the residency, remove all work and leave the area clean and welcoming for the next artist.

Do's and Don'ts:

- The AIR will have 24-hour access to the woodshop except during conflicting activities
- The AIR will limit guests to only professional acquaintances. The space is not intended for social gatherings.
- The upper loft area is off limits, although light storage along the ledge is ok
- The artist will not use AFS tools or equipment outside of the woodshop.



Arbutus AIR Agreement

The Arbutus Folk School is run with the support and cooperation of many volunteers and very few staff. It is critically important to maintain a positive, collaborative attitude. Clear and timely communication is crucial in creating this environment. When in doubt, check in! The AIR is part of the studio leadership and is responsible for the ongoing chores and routines that keep the studio running smoothly which in turn supports a high quality experience for the entire community.

Artist:

I agree to the expectations in this document. **I understand that my AIR residency may be terminated at any time for not meeting expectations in this document.**

Name _____ Date _____

Phone _____ email _____

Address: _____

Business/Tax ID or SS# _____ DOB _____

Arbutus Director:

I agree to the expectations in this document.

Name _____ Date _____

Phone _____ email _____

Residency start date: _____

Residency end date: _____